

## **SIC INSURANCE COMPANY LIMITED**

P.O. Box 2363, Accra Ghana

HEAD OFFICE: NYEMITEI HOUSE 28/29 Ring Road East. Tel (030) 2-280600-9 Fax (030) 2-780615 Ring Road West: (030) 2-228926/ 228922/228962/228987/ 230041-2, Fax (030) 228970/ 224218 E-mail:sicinfo@sic-gh.com Website: www.sic-gh.com

## **FIRE CLAIM FORM**

The company does not admit liability by the issue of this form

1.	Name of Insured	:								
2.	Policy Number	:								
3.	Address of Insured	:								
4.	Phone No	:	Fax N	lo						
5.	E-mail Address	:	Mobi	ile Phone No						
6.	Location of Premise	ation of Premises where loss occurred								
7.	Date & Time of Loss	of Loss/Damagee cause of the Loss/Damage?								
8.	What was the cause	vas the cause of the Loss/Damage?								
9.	Are you the sole owner of the property destroyed or damaged?									
10.	s there any Mortgage/Interest on the property?									
	If yes, give details									
11.	Were there at the t	ime of oc	currence any other Insurances in force on the pro	perty, whether effected by you or any other						
	person?									
	If yes, please give fu	ull particu	lars							
12.	What was the total	value of t	the property insured by the police at the time of the	ne loss?						
	a. Building(s)		b. Contents							
	c. Others									
13.	Have you previously	y claimed	against any insurer in respect of risks covered by t	this policy?						
	If so, give details									
			<u>DECLARATION</u>							
	I/We declare that	the above	e is a full and accurate statement and that the sun represents the true amount of the lo							
	Signature of Insure	·d		Date						

## **INSTRUCTIONS TO BE OBSERVED**

All damaged property must be protected from further deterioration and should not be disposed of until permission is given by the Company or its Loss Adjusters.

**Buildings**: The claim Form should be accompanied by a tradesman's detailed estimate. Due allowance should be made for age and depreciation and the cost of contemplated improvements should not be included.

**Furniture, Stock & Other Contents:** A list of the articles destroyed or damaged should be detailed below. As the Policy is a contract of indemnity the amount claimed must be based upon the actual value at the time of loss.

Description of Property for which this claim is made	Date of purchase or Manufacture	Cost Price (less discounts)	Value at the time of loss after allowing for wear & tear	Value of Salvage	Amount Claimed i.e. actual loss after deduction of salvage value